



**DEPARTMENT OF THE NAVY**

**NAVAL TRAINING CENTER**

**2601A PAUL JONES ST**

**GREAT LAKES, ILLINOIS 60088-5000**

NTCGLAKESINST 5450.8A

NDC

14 Jul 99

NTC GREAT LAKES (COMPLEX<sup>2</sup>) INSTRUCTION 5450.8A

Subj: MISSION AND FUNCTIONS OF THE NAVAL DENTAL CENTER, GREAT LAKES, ILLINOIS

Ref: (a) OPNAVNOTE 5450 Ser 09B2E3/313780 of 9 Jun 83  
(b) CNETINST 5450.4E

Encl: (1) Functions assigned to the Naval Dental Center, Great Lakes

1. Purpose. To promulgate the functions to be performed by the Naval Dental Center (NAVDENCEN), Great Lakes, Illinois, in support of the mission promulgated by reference (a) and directed by reference (b).

2. Cancellation. NTCGLAKESINST 5450.8. This instruction has been revised and should be read in its entirety.

3. Mission. Provide comprehensive dental services to Navy and Marine Corps units of the operating forces, shore activities, and other authorized personnel in the assigned geographic area as prescribed by Title 10, U.S. Code, and other applicable directives. Operate assigned component dental care facilities. Ensure all assigned military personnel are both aware of and properly trained for the performance of their contingency and wartime duties. Ensure that the clinic and its component facilities are maintained in a proper state of material and personnel readiness to fulfill wartime and contingency mission plans. Provide, as directed, dental care services in support of the Navy and Marine Corps units of the operating forces and shore activities to ensure the highest possible degree of operational readiness of these forces and activities. Conduct appropriate education programs for assigned military personnel to ensure that both military and dental health care standards of conduct and performance are achieved and maintained. Participate as an integral element of the Navy and Tri-Service Regional Health Care System. Cooperate with military and civilian authorities in matters pertaining to public health, local disasters, and other emergencies.

4. Status and Command Relationships. NAVDENCEN Great Lakes is a shore activity in an active (fully operational) status under a Commanding Officer and under the Commander, Naval Training Center (CNTC), Great Lakes. NAVDENCEN Great Lakes reports to Chief, Bureau of Medicine and Surgery (BUMED) for additional duty. BUMED will exercise primary and technical support.

a. Echelon

(1) Chief of Naval Operations (CNO)

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(2) Chief of Naval Education and Training (CNET)

(3) CNTC, Great Lakes

(4) Commanding Officer, NAVDENCEN, Great Lakes

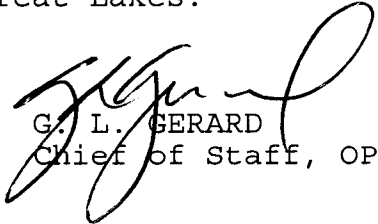
b. Area Coordination

(1) Area Coordination - CNET

(2) Regional Area Coordinator - NTC Great Lakes

c. Primary/Technical Support. BUMED has responsibility for providing primary and technical support. Primary support is defined as providing resources (funds, manpower, facilities and material) to a shore activity to enable it to carry out its mission. Primary support includes administrative, personnel and material; and guidance in such matters as internal organization, processes, procedures, budgeting, accounting, staffing, and the use of personnel funds, material and facilities. Technical support includes the responsibility to assist in evaluating operational effectiveness of shore activities, and responding to other requests for technical assistance as required.

5. Action. In the accomplishment of the assigned mission, Commanding Officer, NAVDENCEN Great Lakes shall ensure performance of the functions set forth in enclosure (1). Commanding Officer, NAVDENCEN Great Lakes is requested to advise CNTC Great Lakes of any recommended modification to the mission and functions of NAVDENCEN Great Lakes.

  
G. L. GERARD  
Chief of Staff, OPERATIONS

Distribution:

NTCGLAKESINST 5216.5M

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FUNCTIONS ASSIGNED TO THE NAVAL DENTAL CENTER,  
GREAT LAKES, ILLINOIS

1. Functions. The following functions are assigned:

a. Carry out all regulations, instructions, and directives from higher authority pertaining to the administration of NAVDENCEN Great Lakes. Issue such detailed internal instructions, regulations, orders, and notices as are required for efficient organization and administration of the command.

b. Provide comprehensive outpatient dental care services to Navy and Marine Corps units of the operating forces, shore activities, and other authorized beneficiaries as prescribed by Title 10, U. S. Code.

c. Train personnel in billets designated for augmentation of the operating forces and maintain their health status so that they are operationally ready for deployment.

d. Develop, operate, and manage administrative and logistical plans and programs in compliance with current directives.

e. Maintain liaison with shore commands and units of the operating forces receiving dental care from the command.

f. Conduct a patient education and public relations program to promote consumer awareness and satisfaction.

g. Maintain standards of dental care for accreditation and recognition as required by governmental and civilian agencies and commissions.

h. Operate an effective quality assurance/risk management program to assess and improve the delivery of dental care.

i. Conduct indoctrination and training programs to enhance the military and professional competence of all personnel.

j. Provide on the job, in-service, certification, and operational and readiness training for staff corps officers and dental technicians.

Enclosure (1)

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k. Provide a command indoctrination program for all reporting personnel.

l. Conduct a personnel management program for selective rotation of personnel for education and training purposes and to achieve more efficient and effective use of dental care resources.

m. Negotiate and execute Memoranda of Understanding (MOU's) and Interservice Support Agreements (ISSA's) for purposes of mutual education, training, or support services.

n. Provide dental equipment maintenance and repair service to assigned dental care treatment activities and commands in the local area, as requested or required by current directives.

o. Provide and coordinate preventive dentistry programs for personnel of the operating forces, shore activities, and other beneficiaries as directed by Title 10, U.S. Code.

p. Ensure the effectiveness of the command management programs which should include, but not be limited to, equal opportunity, internal review, civilian position management, substance abuse prevention, retention, safety and other similar management programs.

q. Maintain liaison with and provide Naval representation to various committees, groups, and organizations of military, governmental, commercial, scientific, or professional nature with regard to dental care and related subjects as directed.

r. Exercise command and control over the operation of subordinate dental care activities.

s. Integrate Naval Dental Selected Reserve Units and personnel into command activities to enhance the reservists' mobilization training and mutual support contribution while establishing a credentials base for reservists.

t. Confer with civilian consultants on professional matters, including the education and training of officers.

u. Conduct training for advanced clinical programs, clinical clerks, and others, including orientation, indoctrination, observer, refresher, and familiarization training.

v. Exercise effective control over financial operations within the command through sound accounting principles and progressive modernization of programming, budgeting, accounting, and statistical reporting practices under Resources Management System of the Department of the Navy.

w. Maintain an emphasis on Total Quality Leadership to meet established objectives.

x. Perform such other functions as may be directed by higher authority.